

London N. Breed
MAYOR



Marilyn Mondejar
CHAIR

Miguel Bustos
VICE-CHAIR

Dr. Carolyn Ransom-Scott
Mara Rosales
Darshan Singh
COMMISSIONERS

Nadia Sesay
EXECUTIVE DIRECTOR

**MINUTES OF A REGULAR MEETING OF THE
COMMISSION ON COMMUNITY INVESTMENT AND INFRASTRUCTURE
OF THE CITY AND COUNTY OF SAN FRANCISCO HELD ON THE
18TH DAY OF SEPTEMBER 2018**

The members of the Commission on Community Investment and Infrastructure of the City and County of San Francisco met in a regular meeting at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, in the City of San Francisco, California, at 1:00 p.m. on the 18th day of September 2018, at the place and date duly established for holding of such a meeting.

REGULAR MEETING AGENDA

1. Recognition of a Quorum

Meeting was called to order at 1:03 p.m. Roll call was taken.

Commissioner Rosales - present
Commissioner Ransom-Scott - present
Commissioner Singh - present
Vice-Chair Bustos - present
Chair Mondejar - absent

Chair Mondejar was absent. All other Commissioners were present.

2. Announcements

A. The next scheduled Commission meeting will be a regular meeting held on Tuesday, October 2, 2018 at 1:00 p.m. (City Hall, Room 416).

B. Announcement of Prohibition of Sound Producing Electronic Devices during the Meeting

Please be advised that the ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised the Chair may order the removal from the meeting room of any person(s) responsible for the ringing of or use of a cell phone, pager, or other similar sound-producing electronic device.

C. Announcement of Time Allotment for Public Comments

3. Report on actions taken at previous Closed Session meeting - None

4. Matters of Unfinished Business - None

5. Matters of New Business:

CONSENT AGENDA

a) Approval of Minutes: Regular Meetings of August 7, 2018 and August 21, 2018

PUBLIC COMMENT - None

Commissioner Rosales commented that there was a small typographical error on page 5 of the August 7 minutes, which she would present to the Commission Secretary later for correction.

Commissioner Rosales motioned to move Item 5(a) and Commissioner Singh seconded that motion.

Secretary Cruz called for a voice vote on Item 5(a).

Commissioner Rosales – yes
Commissioner Ransom-Scott - yes
Commissioner Singh - yes
Vice-Chair Bustos - yes
Chair Mondejar – absent

ADOPTION: IT WAS VOTED BY FOUR COMMISSIONERS WITH ONE ABSENCE THAT APPROVAL OF MINUTES FOR REGULAR MEETINGS OF AUGUST 7 AND AUGUST 21, 2018, BE ADOPTED.

REGULAR AGENDA

b) Authorizing a Personal Services Contract with Public Financial Management, Inc. for financial advisory services in an amount not-to-exceed \$108,000, related to financial modeling and debt administration support (Discussion and Action) (Resolution No. 37- 2018)

Presenters: Nadia Sesay, Executive Director; John Daigle, Senior Financial Analyst

PUBLIC COMMENT – None

Commissioner Singh inquired about who had held the contract with OCII before this time.

Mr. Daigle responded that they had not had a general Financial Advisory (FA) contract before this but rather had contracted specifically for bond transactions. He explained that often those contracts had lasted long enough so that there was an FA in place, but their role was supposed to be specific to the transaction. Mr. Daigle reported that they had used PFM extensively in the past and also CSG Advisors on the past two bond deals as well as Kitahata as co-financial advisor for a number of transactions.

Commissioner Singh motioned to move Item 5(b) and Commissioner Rosales seconded that motion.

Secretary Cruz called for a voice vote on Item 5(b).

Commissioner Rosales – yes
Commissioner Ransom-Scott - yes
Commissioner Singh - yes
Vice-Chair Bustos - yes
Chair Mondejar – absent

ADOPTION: IT WAS VOTED BY FOUR COMMISSIONERS WITH ONE ABSENCE THAT RESOLUTION NO. 37- 2018, AUTHORIZING A PERSONAL SERVICES CONTRACT WITH PUBLIC FINANCIAL MANAGEMENT, INC. FOR FINANCIAL ADVISORY SERVICES IN AN AMOUNT NOT-TO-EXCEED \$108,000, RELATED TO FINANCIAL MODELING AND DEBT ADMINISTRATION SUPPORT, BE ADOPTED.

- c) Authorizing a First Amendment to the Option Agreement with F4 Transbay Partners LLC, a Delaware Limited Liability Company (“Developer”), for the purchase of Block 4 located in the Transbay Redevelopment Project Area on the northern one-third of the Block bounded by Beale, Howard, Main, and Folsom Streets, Assessor’s Parcel No. 3739, Portion of Lot 008; and approving the Developer’s selection of Mercy Housing as its non- profit housing development partner; Transbay Redevelopment Project Area (Discussion and Action) (Resolution No. 38-2018)

Presenters: Nadia Sesay, Executive Director; Shane Hart, Transbay Project Manager; Jeff White, Housing Program Manager; Pamela Sims, Senior Development Specialist, Housing Division; Sally Oerth, Deputy Director

PUBLIC COMMENT

Speaker: Oscar James, native resident, Bayview Hunters Point (BVHP)

Mr. James was in favor of this project with concerns about setting aside units for the disabled and the homeless in the area. He strongly urged OCII to include units in this project for those groups.

Commissioner Singh inquired about whether there was a list of COP holders; inquired about how many COP holders they currently had. He commented that the number had not changed for a long time. Mr. Singh referred to the 1:4 parking ratio and inquired about where the other cars were supposed to park; inquired about parking garages in that area; inquired about who would be getting the parking spaces; inquired about street parking.

Ms. Sims responded that they worked with the Mayor’s Office of Housing and Community Development (MOHCD), which managed the program for OCII and together they worked to compile the list of COP holders. Ms. Sims responded that there were about 900 COP holders. She added that people get housed so the number goes up and down.

Regarding the parking question, Mr. Hart responded that the podium had a ratio of 1:4 in the underground parking. He explained that the Below Market Rate units (BMR’s) within the Tower would have the same ratio as the Market Rate units (MR’s). Mr. Hart deferred to the developer for more detail on the parking.

Ms. Oerth responded that parking ratios were tricky to balance because of the parking need for residents and the limited space for parking in a dense urban downtown environment, such as Transbay (TB). She explained that staff had been trying to balance these two elements with traffic congestion, transit opportunities and other parking opportunities and what they found was that the ratio of 1:4 worked with other projects in providing adequate car spots because not everyone had a car and because there were many transit options. Ms. Oerth responded that there were a number of parking garages in that area. She responded that access to parking spaces would be managed through a lottery process. She responded that street parking would be limited. Ms. Oerth added that they would love to meet all parking needs for everyone, but unfortunately would not be able to do so.

Commissioner Ransom-Scott commended staff on their coverage and inclusion of housing for families, seniors, the homeless and all the people that needed relocation. She was very grateful for all the hard work that went into this project.

Commissioner Rosales thanked staff for the presentation. She requested clarification that if they approved this item, negotiations would continue and would continue for another year. She inquired about whether they would be voting on Mercy during that meeting as well as on the height issue. Regarding height, Ms. Rosales commented that she assumed the new height recommendation was consistent with what they were seeing in TB currently. She inquired about whether, with respect to OCII's affordable housing developments within that district, this height limit was consistent with those buildings.

Mr. Hart responded in the affirmative. He clarified that all they were approving that day was the first amendment to the option which would extend the option up to another two years. During that time they would continue to negotiate the DDA designs and would return to OCII with the DDA designs, the plan amendment and the variation. Regarding Mercy, Mr. Hart responded in the affirmative. Regarding height, he responded in the negative because, he explained, in order to increase the height, they would need to get a redevelopment plan amendment and would have to return to OCII for approval of that. Mr. Hart agreed with Commissioner Rosales and reported that the building heights in TB went over 1,000 feet. He reported that what they had found previously for the amendment process for Block 1 was that the City's main concern was the tapering of the skyline from Salesforce tower to Rincon Hill and their studies had shown that this was within that saddle area of 501'. Regarding the podiums, he responded that the current zoning was 65' and 85' heights and they would need to increase the podiums to 85' up to 150'.

Commissioner Rosales inquired about whether there was another development with the new height within TB.

Mr. Hart responded in the negative.

Commissioner Rosales commented that this would be a first within TB and this would be considered a community benefit. Ms. Rosales was pleased with the capacity study for SBE's, which she stated was critically important to understand why their small businesses did not do as well with high-rise developments. She inquired about the outreach to moderate income renters and whether they had a history of doing outreach to the 100-120 AMI group. Ms. Rosales asked to receive reports or be updated on this item. Ms. Rosales noticed that there were many more interested parties, 220 individuals, in the marketing outcomes in the Franklin Street development; however, the Shipyard yielded less interest. She suggested that perhaps they needed to do something different for TB to attract the moderate income renters because there would be a lot of demand in the future and wanted to part of this process. Ms. Rosales referred to the community benefits, in particular the commercial and community serving spaces for local businesses, non-profits and BMR's. She inquired about what this might look like in terms of candidates or process.

To the outreach question, Mr. White responded that as far as home ownership, the answer was yes. However, for moderate rental this would be a new activity for OCII. He explained that they still had several years to work with MOHCD on the marketing and outreach. They were tracking COP holders in the moderate income range and had placed at least one in the Mission Bay project which went up to 90% AMI. Mr. White indicated that this was an example where a COP holder had applied and did not get in; however, they had tracked the individual and made sure of the next opportunity when it came along. To the TB comment, Mr. White responded that they would work on this and get back to the Commission on it. To the community benefits question, Mr. White responded that they had not given this much thought yet; however, this would be happening as they negotiated the DDA.

Vice-Chair Bustos directed his comments to the developers. He referred to the Warriors Arena and explained that what excited him about that project was how it reached out to the community and the way it moved up the numbers of minority women-owned businesses and professional services and hired locals. Mr. Bustos felt strongly that this was how development was supposed to take place and that the Warriors Arena should be used as a model to other projects. It saddened him that people

were disqualified because they made too much or too little money and were unable to move into these types of units. He explained that during redevelopment, relocation did not qualify people by income, but rather families were unilaterally moved to make space for new development. He urged the developers to think about making this right and fair for people interested in getting into these units and suggested that OCII go to the Mayor and the Board of Supervisors to rectify this. Mr. Bustos referred to the fixtures and stated that just because residents were poor did not mean they received less quality. Everyone deserved quality items. He asked to view the fixtures as well during the materials' review later. Mr. Bustos referred to entrance and stated that he would not support this at all if there was a separate entrance for BMR vs MR units. He stated that San Francisco does not believe in second-class citizens and that this was not acceptable. He referred to parking and the numbers of bedroom units. He stated that many multi-bedroom units have multi-generational families living there and those families needed a car to get around. He asked staff to look at prioritizing parking spaces for multi-bedroom units because very often this involved senior citizens and grandparents living with the family. Mr. Bustos reported that Mercy housing had done a great job and he was pleased with that choice. He wanted to follow up with staff on a few of the items he had brought up.

Commissioner Rosales inquired about progress bringing more grocery stores into TB because if they were anticipating having 225 children living in this project, they would need affordable food services. She wanted it on the record that they had parks in this area and inquired about whether some of those parks had playgrounds.

Executive Director; Sesay responded that the grocery store issue was scheduled for a future meeting.

Regarding playgrounds, Mr. Hart responded in the affirmative.

Commissioner Rosales motioned to move Item 5(c) and Commissioner Ransom-Scott seconded that motion.

Secretary Cruz called for a voice vote on Item 5(c).

Commissioner Rosales – yes
Commissioner Ransom-Scott - yes
Commissioner Singh - yes
Vice-Chair Bustos - yes
Chair Mondejar – absent

ADOPTION: IT WAS VOTED BY FOUR COMMISSIONERS WITH ONE ABSENCE THAT RESOLUTION NO. 38-2018, AUTHORIZING A FIRST AMENDMENT TO THE OPTION AGREEMENT WITH F4 TRANSBAY PARTNERS LLC, A DELAWARE LIMITED LIABILITY COMPANY (“DEVELOPER”), FOR THE PURCHASE OF BLOCK 4 LOCATED IN THE TRANSBAY REDEVELOPMENT PROJECT AREA ON THE NORTHERN ONE-THIRD OF THE BLOCK BOUNDED BY BEALE, HOWARD, MAIN, AND FOLSOM STREETS, ASSESSOR’S PARCEL NO. 3739, PORTION OF LOT 008; AND APPROVING THE DEVELOPER’S SELECTION OF MERCY HOUSING AS ITS NON- PROFIT HOUSING DEVELOPMENT PARTNER; TRANSBAY REDEVELOPMENT PROJECT AREA, BE ADOPTED.

d) Authorizing, pursuant to the Transbay Implementation Agreement, a Memorandum of Understanding with the City and County of San Francisco, acting through its Department of Public Works for design and project management services in an amount not to exceed \$3,895,613 and a term of 3 years ending September 18, 2021 for the Transbay Park project that is within the scope of the Transbay Terminal/ Caltrain Downtown Extension/ Redevelopment Project Final Environmental Impact Statement/ Environmental Impact Report and the Final Environmental Impact Report Transit Center District Plan and Transit Tower, both Program EIRS, and is

adequately described in these EIRS for purposes of the California Environmental Quality Act; Transbay Redevelopment Project Area (Discussion and Action) (Resolution No. 39-2018)

Presenters: Nadia Sesay, Executive Director; Benjamin Brandin, Development Specialist, Housing Division

PUBLIC COMMENT - None

Commissioner Rosales inquired about whether, because this was OCII's project and funding, and even though the Department of Public Works (DPW) would be doing the work, OCII's SBE and local hire programs would be observed; inquired about whether then DPW would be considered the prime contractor rather than DPW hiring a prime contractor.

Mr. Brandin responded that the MOU was a sole source contract between OCII and DPW. However, he explained that they would be entering into subcontracts, which would all have to comply with OCII's SBE policies and similar outreach just as they would do with all OCII projects. So there would be further opportunities for sub consultants and local hire for San Francisco firms under this MOU contract. To the contractor question, Mr. Brandin responded in the affirmative; however, they would still have to open it up to OCII specific SBE firms.

Vice-Chair Bustos reiterated the importance of hiring local San Francisco workers. He stated that they loved the idea that San Franciscans were actually building their own city.

Commissioner Rosales motioned to move Item 5(d) and Commissioner Singh seconded that motion.

Secretary Cruz called for a voice vote on Item 5(d).

Commissioner Rosales – yes
Commissioner Ransom-Scott - yes
Commissioner Singh - yes
Vice-Chair Bustos - yes
Chair Mondejar – absent

ADOPTION: IT WAS VOTED BY FOUR COMMISSIONERS WITH ONE ABSENCE THAT RESOLUTION NO. 39-2018, AUTHORIZING, PURSUANT TO THE TRANSBAY IMPLEMENTATION AGREEMENT, A MEMORANDUM OF UNDERSTANDING WITH THE CITY AND COUNTY OF SAN FRANCISCO, ACTING THROUGH ITS DEPARTMENT OF PUBLIC WORKS FOR DESIGN AND PROJECT MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$3,895,613 AND A TERM OF 3 YEARS ENDING SEPTEMBER 18, 2021 FOR THE TRANSBAY PARK PROJECT THAT IS WITHIN THE SCOPE OF THE TRANSBAY TERMINAL/ CALTRAIN DOWNTOWN EXTENSION/ REDEVELOPMENT PROJECT FINAL ENVIRONMENTAL IMPACT STATEMENT/ ENVIRONMENTAL IMPACT REPORT AND THE FINAL ENVIRONMENTAL IMPACT REPORT TRANSIT CENTER DISTRICT PLAN AND TRANSIT TOWER, BOTH PROGRAM EIRS, AND IS ADEQUATELY DESCRIBED IN THESE EIRS FOR PURPOSES OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; TRANSBAY REDEVELOPMENT PROJECT AREA, BE ADOPTED.

- e) Authorizing the Executive Director to execute the Seventh Amendment to Grant Agreement No. 07-49-05947 and the Fifth Amendment to Grant Agreement No. 07-49-06113 from the U.S. Department of Commerce's Economic Development Administration for improvements to Building 101 in the Hunters Point Shipyard Redevelopment Area; Hunters Point Shipyard Project Area (Discussion and Action) (Resolution No. 40-2018)

Presenters: Nadia Sesay, Executive Director; Jonathan Plowman, Development Specialist, Hunters Point Shipyard/Candlestick Point project

PUBLIC COMMENT

Speaker: Marti McKee, Shipyard Trust for the Arts (STAR); Oscar James, native resident, BVHP

Ms. McKee was in favor of this extension. She reported that over 300 artists at the Shipyard make up the largest artist community in the country and that, of those, about 160 are in Bldg. 101. She explained that this grant would fund some very important improvements for the building, such as additional safety features to bring doors and stairs up to fire code, which would make the building much safer in the event of a fire, which was always a possibility in an entirely wooden building. Ms. McKee asserted that the improvement of the auditorium would expand uses for it and make the facility useful for exhibits, classes, meetings and lectures, for both Shipyard artists and local BVHP community. She explained that improvements to the auditorium would mandate upgrades to the handicapped ramp at the entrance of the building and upgrades to the bathrooms. This would make it a more welcoming environment to the disabled because currently it was very difficult. Ms. McKee believed that this extension would create more small business opportunities and jobs and that the redesigned auditorium along with community benefits would help the Shipyard artist complex become a vibrant arts and cultural center. On behalf of STAR and the Shipyard artists, Ms. McKee thanked OCII staff for sticking with them for so long. She invited all Commissioners to Open Studios on October 20 & 21, 2018 for a personal tour.

Mr. James stated that he was in favor of this project. He recalled that each summer during the 1960's a local resident named Karl Kimbrough, who was the Community Relations Officer at the Shipyard, would bring in youth from the Western Addition (WA), the Mission and the HP Shipyard to work in the area. Mr. Kimbrough wanted to make sure that youth in the area had new clothes by the time they went back to school. Mr. James asked OCII to dedicate Building 101 in Mr. Kimbrough's name because of his dedication to making sure that youth at the time had work.

Commissioner Singh asked for an update regarding the current status at the Shipyard in light of recent news stories.

Executive Director Sesay responded that several meetings ago she reported that, at the request of the Mayor, Leader Pelosi, President Cohen, among others, Parcel A, which was transferred in 2004, would be retested even though it was not part of the Tetrattech fraud site, but was part of the former Navy site. She reported that on July 16, 2018, they started the retesting and to date had retested over 90% of the public area on A1. The California Department of Public Health (DPH) had been providing weekly reports on the progress. The previous week they discovered a deck marker which was very small and underground and immediately removed it from the site. Ms. Sesay explained that a deck marker was typically found on the edges of ships and that it glowed in the dark so sailors would know if they were close to the edge. The item was scanned and then declared safe. She stated that the headlines in the news were inflammatory because they stated the deck marker was highly radioactive but later it was found not to be, but was simply an item left behind. Ms. Sesay indicated that an HOA meeting was scheduled for the following day and other meetings were scheduled soon thereafter. Next steps were to complete retesting of Parcel A1 and they intended to refine the process of communicating news to residents. They would report to OCII in the future once Phase I was completed and they had a summary report so that DPH and the Navy could report to OCII when they were ready.

Commissioner Rosales motioned to move Item 5(e) and Commissioner Ransom-Scott seconded that motion.

Secretary Cruz called for a voice vote on Item 5(e).

Commissioner Rosales – yes
Commissioner Ransom-Scott - yes
Commissioner Singh - yes
Vice-Chair Bustos - yes
Chair Mondejar – absent

ADOPTION: IT WAS VOTED BY FOUR COMMISSIONERS WITH ONE ABSENCE THAT RESOLUTION NO. 40-2018, AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE SEVENTH AMENDMENT TO GRANT AGREEMENT NO. 07-49-05947 AND THE FIFTH AMENDMENT TO GRANT AGREEMENT NO. 07-49-06113 FROM THE U.S. DEPARTMENT OF COMMERCE'S ECONOMIC DEVELOPMENT ADMINISTRATION FOR IMPROVEMENTS TO BUILDING 101 IN THE HUNTERS POINT SHIPYARD REDEVELOPMENT AREA; HUNTERS POINT SHIPYARD PROJECT AREA, BE ADOPTED.

6. Public Comment on Non-Agenda Items - None

7. Report of the Chair

Vice-Chair Bustos announced that he had no report.

8. Report of the Executive Director

- a) Informational Memorandum on intention to issue a Request for Proposals to develop and operate approximately 60 units or more of affordable family housing on Block 56 in the Hunters Point Shipyard Redevelopment Project Area (Discussion)
- b) Informational Memorandum on 1450 Franklin Street Marketing Outcomes Report; nine for-sale inclusionary below market rate units affordable at 100% Area Median Income; former Western Addition A-2 Project Area (Discussion)
- c) Informational Memorandum on 51-52 Innes Avenue (Hunters Point Shipyard Blocks 56 and 57 Marketing Outcomes Report; seven for-sale inclusionary below market rate units affordable at 80% Area Median Income; Hunters Point Shipyard Project Area (Discussion)

For Item a), Executive Director Sesay announced that they were proposing to issue a Request for Proposal for a non-profit developer to develop Block 56. With no objection from Commissioners, they would release the RFP that week and get responses back and return to OCII with a recommendation for approval later. This was the first phase and because it was a lengthy process, they wanted to begin as soon as possible.

Executive Director Sesay announced that the next two items were marketing outcomes. She reported that staff had provided a detailed report on two Certificate of Preference (COP) holders who were able to purchase housing in a home ownership program and out of the nine inclusionary units within the building. She reported the same for the third item which included seven for-sale units. Ms. Sesay referred to Pamela Sims, Senior Development Specialist, Housing Division, for more information.

Commissioner Rosales was very pleased that their efforts were making a difference in the COP program and commended everyone working on these projects for achieving these great results. Ms. Rosales was especially pleased that this had occurred in the WA, a very desirable location for COP holders to be able to buy homes and buy back homes from the place they were dislocated from. Then Ms. Rosales observed that no COP holders had applied for home ownership at the Shipyard and inquired about how that was possible.

Ms. Sims stated that this was a good question. She responded that they targeted COP holders who were over income at rental opportunities by writing notes to them advising them that this would be a good opportunity for them. However, for whatever reason and they did not yet know, it was not a place where COP holders typically applied. Ms. Sims reported an interesting phenomenon in that rent burden and assisted households and displaced tenants did find the Shipyard attractive. She announced that they had just launched a nine-unit property at the Shipyard, Blocks 55, 56 & 57 the day before and they would be reaching out to COP holders regarding this new offering with workshops and services. Ms. Sims announced that she had a new program that would be detailed in the COP annual report and which she would bring to the Commission later.

Commissioner Rosales inquired about whether the successful COP holders in the WA had answered the survey.

Ms. Sims responded that she did not know at that time. She described that group as reluctant and that they procrastinated and never saw themselves buying a home but in the end they were very excited to be able to purchase. Ms. Sims commented that this was a spectacular development. One girl who lived there with her grandmother commented that it was like living on a movie set.

Commissioner Rosales commented that she was aware that land was scarce everywhere but to the extent that there was any excess bond money or some money that the City was targeting or repurposing for affordable housing neighborhoods in San Francisco, she wished they would consider the WA district for it.

Commissioner Ransom-Scott reported that she and all her siblings were COP holders. She stated that she had not received any mailings since finding out that they were COP holders. She inquired about when the mailings were sent out and who exactly they were sent to. Dr. Scott stated that she knew other COP holders as well who had not received any mailings recently either.

Ms. Sims responded that they sent the mailings out for every new development no later than six months after start of construction and then about six months before construction completion and then the third postcard went out after the start of marketing. She reported that they had lots of correspondence for COP holders but was not sure why Commissioner Scott and her siblings were not receiving the mailings. Ms. Sims explained that many of the mailings were returned because something might have changed and also many COP holders responded DO NOT CONTACT; however, these individuals were still in the database but did not receive mailings, but could be reactivated with a phone call to Sonya McDaniel.

PUBLIC COMMENT

Speaker: Oscar James, native resident, BVHP

Mr. James stated that he was a COP holder and clarified that some COP holders who grew up in the WA and HP and moved to many different locations in San Francisco. Many of these people knew they were COP holders but were not getting the mailings because the agency did not have the new mailing addresses. Mr. James stated that he knew many COP holders who were not getting mailings; however, word-of-mouth was still the best method of getting the word out. He stated that he was now a homeowner and his children all individually received the mailings as well.

Vice-Chair Bustos stated that perhaps Mr. James could help coordinate those folks with Ms. Sims and the team to try to get those contacts.

Commissioner Singh commented that he had received an email from Chair Mondejar that she wanted to start the next meeting at 2pm instead of 1pm because of an event with Mercy Housing.

9. Commissioners' Questions and Matters - None

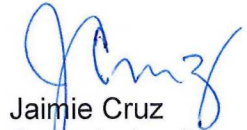
10. Closed Session – None

11. Adjournment

Commissioner Singh motioned to adjourn and Commissioner Ransom-Scott seconded that motion.

The meeting was adjourned by Vice-Chair Bustos at 2:44 p.m.

Respectfully submitted,



Jaimie Cruz
Commission Secretary